



Memorandum

To: Mental Health Board

From: Jessica Wingader, Grants and Compliance Specialist

Subject: March 14, 2019 MHB Meeting Cover Memo

Date: March 14, 2019

Attached please find:

- The meeting agenda
- Draft minutes of the February 14, 2019 meeting for approval

We look forward to seeing you on March 14th.



MENTAL HEALTH BOARD

Thursday, March 14, 2019

7:00 PM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue
Room 2402

AGENDA

- I. CALL TO ORDER/DECLARATION OF QUORUM**
- II. APPROVAL OF MHB MINUTES OF FEBRUARY 14, 2019**
- III. PUBLIC COMMENT**
- IV. PANEL DISCUSSION: COMMUNITY NEEDS**
- V. DEVELOPING A SCORING FORMULA FOR AWARD RECOMMENDATIONS**
- VI. LIAISON REPORTS**
- VII. CHAIR REPORT**
- VIII. ADJOURNMENT**

The next regular meeting of the Mental Health Board is scheduled for **7:00 p.m. Thursday, April 11, 2019 in room 2402** of the Lorraine H. Morton Civic Center.

Order of Agenda Items is subject to change. Information about the Mental Health Board is available at: www.cityofevanston.org/government/boards-commissions. Questions can be directed to Jessica Wingader, Public Services – Grants & Compliance Specialist, at 847-859-7889 or via e-mail at jwingader@cityofevanston.org.

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MEETING MINUTES

MENTAL HEALTH BOARD

Thursday, February 14, 2019 7:00 PM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, room 2402

Members Present: J. Sales, S. Johnson, R. Feiler, I. Ziaya, H. Perkins, J. Haimes, G. Carpenter

Members Absent: K. Ruetzel, M. Pierce

Staff: J. Wingader

Presiding Member: J. Sales, Board Chair

Call to Order / Declaration of Quorum

Chair Sales declared a quorum and called the meeting to order at 7:04 pm.

Approval of MHB Minutes of November 29, 2018

Ms. Johnson moved approval of the November 29, 2018 minutes, seconded by Ms. Feiler; a voice vote was taken and the minutes were unanimously approved.

Public Comment

No public comment.

Discussion of ZoomGrants Application and Process

Staff provided the ZoomGrants application questions and scoring questions for members to review. There was discussion about which application question aligned with information provided in the application. Suggestions to the application included the addition of age and gender information on the Demographics chart found under the Program Outcomes tab. Members agreed on the application questions that will be identified on the scoring tool. Chair Sales suggested the inclusion of an additional question relating specifically to Mental Health Board funding priorities as a branch question only for applicants requesting Mental Health Board funds.

Developing a Vision for 2019

Chair Sales discussed the importance of funding priorities and proposed that the Board continue to hear from people working directly with at-risk populations to identify gaps in services and that this information guide funding priorities. Members discussed ways to incorporate priorities in the application and scoring process and ways to outreach to target populations. There was discussion about advertising priorities and reviewing entities. There was discussion about City Council goals and the Livability Principles. Members discussed presenting priorities to the Human Services Committee.

Chair Sales described the process for creating priorities and provided a timeline for upcoming meetings. Members agreed to hear from community stakeholders and discussed other ways to outreach in the community.

Liaison Assignments

Chair Sales provided draft liaison assignments for member review. After minor adjustments, liaison roles and reporting months were finalized through July.

Staff Report

Staff provided information about Health & Human Service Department goals for 2019 and an update of progress on 2018 goals.

Adjournment

Chair Sales moved to adjourn the meeting, seconded by Ms. Feiler. The meeting adjourned at 8:50 pm.

Respectfully submitted,
Jessica Wingader
Grants and Compliance Specialist